System preferences and configuration are managed within the Branch management menu. This menu provides access to additional Wise functions and saved files and templates.

Note: Access to sections of Branch management is dependent on the role granted to the account logged in to the system. Contact your system administrator for additional information.

- **Workplace management**

  Learn about the configuration options available in the Workplace management section of the Wise staff client.
  - Edit working date
  - Switch user
  - Do not allow messages to flash in the window title
  - Font size
  - Language selection
  - Temporarily disable receipt printer
  - Custom text on receipt
  - Configuration
  - Debug Log On/Off
  - Clear cache

https://help.wise.oclc.org/Staff_client/Branch_management
• **Workplace management configuration**

  No image available

  Find information about how to configure workstation preferences in the Wise staff client.
  
  • Port properties
  • Service desk profiles
  • Session details
  • Peripherals
  • Preferences
  • Sound settings
  • Log & Debug
  • Library self-service
  • schoolWise Self-service

• **Shelf management**

  No image available

  Find information about managing shelving locations in the Wise staff client.
  
  • Shelf management configuration

• **Location and floor plans**

  No image available

  Learn how to add and manage floor plan maps in the Wise staff client.
  
  • Location and floor plans configuration

• **Calendar**

  No image available

  Learn how to update your library's calendar in the Wise staff client.
  
  • Wise client calendar

• **Opening hours**

  No image available

  Not currently in use in US libraries.

• **Enter visitor count data**

  No image available
Learn how to add visitor count data in the Wise staff client.

- Enter visitor count data

• Vacation loan periods

  No image available

  Learn how to set holiday loan periods to pause fines while the library is closed in the Wise staff client.

  - Edit vacation loan periods

• Staff PIN

  No image available

  Find information to configure a staff PIN to be required for waiving fines in the Wise staff client.

  - Set a staff PIN

• Argos workstation management

  No image available

  Not for use in US libraries.

• Storage requests

  No image available

  Not for use in US libraries.

• Service desk scan card

  No image available

  Not for use in US libraries.

• Teaching set

  No image available

  Not for use in US libraries.

• Test XML receipts

  No image available

  Learn how to view and print test receipts in the Wise staff client.

• Newsletter

  No image available

  Learn how to create newsletters in the Wise staff client.
• **Portal links**
  
  *No image available*
  
  Not for use in US libraries.

• **File management**
  
  *No image available*
  
  Learn how to access and manage files, such as messages and templates, associated with the Wise staff client.
  
  ◦ File management settings